



Wexford Golf

Policies and Procedures

Supersedes all previous editions.

Approvals:

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Wexford Board of Directors May 20, 2008

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Wexford Golf Policies and Procedures

1. Introduction

1.1 Operating Hours and Tee Times:

1.1.1 Operating Hours:

The Golf Course and Golf Shop are open Tuesday through Sunday from 7:30 a.m. to 5:00 p.m.

1.1.2 Tee Times:

The first available tee time is 8:00 a.m.

The Head Golf Professional may adjust tee time restrictions based on the amount of play and the availability of tee times.

Reserved starting times are recommended and may be made ten (10) days in advance.

All tee times between the hours of 8:00 a.m. and 10:30 a.m. are reserved for owners of Wexford property, hereinafter referred to as "Members" and their accompanied guests.

1.2 Spike Policy:

Wexford Plantation ("Wexford") is an "Alternate Spike" facility. Only soft spike shoes are allowed on the golf course and all practice areas, including the putting green. Soft spikes are also allowed in any area of the Clubhouse.

1.3 Check-in and Approval:

1.3.1 Check-in

All golfers, including Members who own carts and have paid an annual trail fee and Members who have paid an annual fee for usage of a Wexford golf cart, are *required* to sign in with the Golf Shop prior to play.

1.3.2 Approval

Walking or starting on a tee other than the first tee requires Golf Shop approval.

1.4 Ladies' and Men's Days

1.4.1 Ladies' Day

Ladies' Days are on Tuesdays and Saturdays. Times will vary by season.

1.4.2 Men's Day

Men's Days are Wednesdays and Saturdays. Starting time is 9:30 a.m.

2. Guest Privileges

2.1 All Guests

All guests must be registered in the Pro Shop by the sponsoring Member, who is responsible for the corresponding fee(s).

2.2 Accompanied Guests

- A guest must play with a Member or play in a consecutive group with a sponsoring Member to be considered accompanied.
- Members may bring a maximum of seven guests unless otherwise approved by the Head Golf Professional.
- Personal credit cards or Member charge are the two methods of accepted payment.
- During the week of the Heritage Golf Tournament on Hilton Head Island (“Heritage Week”), Members are limited to three (3) accompanied guests per day.
- Accompanied guests wishing to play additional holes may do so for cart fees only. Golfers must check with the Golf Shop for course availability prior to playing additional holes.

2.3 Family Guests

- Applies to children over 21 and their spouses, all grandchildren over 21, parents, brothers and sisters of Members and their spouses
- Family guests may play the course throughout the year.
- Family guests may bring up to three (3) guests, who are sponsored by a Member. Play with guests shall be limited to after 10:30 a.m. Guests will pay the accompanied rate.
- Family guests may make tee times five (5) days in advance.
- Family guests may not participate in club tournaments other than with a Member during Member-Guest Tournaments.
- Family guests must play with a Member during Heritage Week.
- Family guests wishing to play additional holes may do so for cart fees only. Golfers must check with the Golf Shop for course availability prior to playing additional rounds.

2.4 Unaccompanied Guests

- Members may sponsor up to twelve (12) foursomes per year.
- Unaccompanied guest play is limited to two (2) foursomes per day. Play shall be limited to after 10:30 a.m. (Head Golf Professional may adjust as deemed necessary.)
- Sponsoring Members may make tee times five (5) days in advance for unaccompanied guests.
- Personal credit cards or Member charge are the two methods of accepted payment. Members must express explicitly, in writing, the authorization of Member account usage by guest groups.
- Sponsored guests desiring to play an additional round of golf must pay a second greens and cart fee.

2.5 Designated User Play

- Designated Users “A”, as referred to in Article III, Section 3.03(b) of the Wexford Plantation Declaration of Covenants, Conditions and Restrictions (“Covenants”) have the same rights and privileges as Members.

- Designated Users “B” and “C” (as referred in the Covenants) have restricted rights and privileges, and must play with a Member in order to pay the accompanied rate for golf. The designated user and their guests, if not accompanied by a Member, shall pay the unaccompanied rate when playing golf.
- Designated Users “B” and “C” may not participate in club tournaments other than with a Member during Member/Guest tournaments.
- Designated Users “B” and “C” must play with a member during Heritage Week.
- Designated Users “B” and “C” may make starting tee times one (1) day in advance.

3. Practice Area

3.1 Authorized

The only authorized areas for golfing practice are the designated driving range area adjacent to the first fairway, and the chipping and putting green adjacent to the first tee.

3.2 Practice Balls

Practice balls are the property of Wexford and are not to be removed from the practice areas. Under no circumstances may practice balls be used on the golf course.

3.3 Authorized Use

All golfers using the practice area must be Members, the houseguest of a Member, or be accompanied by a Member. Unaccompanied guests may use the practice area only if they have paid to play golf for that day.

3.4 Dress

Proper dress (as defined in Section 7.6 hereof) must be worn on practice areas at all times.

4. Golf Fees

Guest Greens Fees (including carts):

18 Holes
Accompanied: \$98

18 Holes
Unaccompanied: \$154

9 Holes
Accompanied: \$49

9 Holes
Unaccompanied: \$77

Family Rate (as defined in Section 2.3 hereof):

18 Holes: \$41
9 Holes: \$25

Annual Trail Fee for Privately Owned Cart(s)

Individual Cart: \$1,000
Two Carts: \$1,300

Cart Fees:

18 Holes: \$25
9 Holes: \$13

Trail Fee Spouse

(additionally club cart use)
Daily \$25 or Annually \$400

Annual Club Cart Plan:

Individual: \$1,200
Couple: \$1,600

Locker Fees (annual):

Small: \$100
Large: \$200

Club Pull Cart: \$10

Handicap Fee:

Annual: \$35

Club Storage:

Annual: \$100

Shoe Shine:

Per pair: \$3.00
Annual: \$150

Club Rental (daily)

18 Holes: \$20
9 Holes: \$10

In the event inclement weather prevents players from completing their round, the following credits will be issued:

- Less than 5 holes completed – full credit
- 5 through 14 holes completed – ½ credit
- 15 or more holes completed – no credit

5. Golf Carts

5.1 Registration

Members shall notify the Golf Pro Shop that they are in possession of a golf cart. At that time the member shall complete the Golf Cart Registration Form (Section 10 hereof). A copy of the completed form shall be provided by the Golf Pro Shop to Wexford Security.

The form releases Wexford and its employees from any liability associated with damage or injury resulting from the operation of a golf cart in Wexford. After completion of this form, decals shall be placed on the cart. The decals shall be of a color and style designed by Wexford Security. No less than two decals or more than four decals shall be placed on each golf cart. Wexford Security shall direct the location and placement of the decals.

Members shall be responsible for any damage or injury as a result of the operation of their golf cart. Members must ensure that their homeowner's insurance policy shall include appropriate liability coverage for any golf cart that is maintained in Wexford. Coverage shall include anyone that operates the golf cart in Wexford.

A Member planning to permanently remove a golf cart from Wexford shall notify Wexford Security Department so the decals can be removed before the golf cart leaves Wexford.

5.2 Wexford Owned Golf Carts

- Fees as shown in Section 4 hereof shall be in effect.
- Members are responsible for any cart damage done by either themselves or their guests.
- Any damage to a cart must be reported.
- Always set the hill brake when leaving a cart.
- Carts may only be driven by people 16 years of age or older and who have a valid driver's license.
- No more than two players and two sets of clubs are permitted on a cart.
- Members are not allowed to take a Wexford Owned Club Cart to their home or store such cart overnight.
- It is encouraged that no more than one cart per twosome or two carts per foursome be used.

5.3 Privately Owned Golf Carts

- Fees as shown in Section 4 hereof shall be in effect.
- Members who do not pay a trail fee or subscribe to the annual cart rental program will pay a cart fee when riding in a private cart.
- Private cart owners are encouraged to pair up whenever possible.
- Members that purchase a private cart must purchase a cart that is of similar body style and color to the Wexford cart fleet. Please consult the Golf Shop prior to purchasing a private cart
- Carts may only be driven by people 16 years of age or older, who have a valid driver's license, unless accompanied by a licensed adult Member in the cart. .

5.4 Annual Cart Plan

Members may subscribe to a yearly cart rental program. This fee includes unlimited use of the Wexford owned golf carts for an individual or couple. See Section 4 hereof.

5.5 Driving Rules for all Golf Carts

- Carts are not permitted past the yellow 50 yard markers and must return to the cart path at these markers. Carts are not permitted on the side of the green opposite the cart path. There are no exceptions to this rule. Please notify the Golf Shop regarding any medical condition requiring special consideration.

- Avoid wet areas and areas marked “ground under repair”.
- All four wheels of golf carts must be kept on the cart path when parking around greens and tees.
- All cart drivers are required to use the 90 degree rule whenever carts are allowed off the cart paths.
- Additional cart path regulations are posted on the golf course. Members and guests must comply with these rules.
- Members and guests are encouraged to ride two per cart whenever possible to minimize damage to the golf course.
- Cart usage guidelines will be evaluated daily by the Greens and Grounds Superintendent and the Golf Shop to maximize enjoyment while minimizing potential course damage.
- Only golf carts with operable headlights may be operated during hours of darkness. Golf carts without headlights or taillights may not be operated during hours of darkness. Hours of darkness are defined as the timeframe between one-half hour after sunset and one-half hour prior to sunrise.
- Refer to Section 2.2 of the Wexford Security Policies and Procedures for additional rules on the driving of golf carts.

5.6 Handicap Flags for Carts

- Recognizing the need to address medical and physical problems and limitations, the following guidelines are established regarding disabled access to the golf course. In order to qualify for a flag, a physician’s statement must be submitted, substantiating the condition, as well as the estimated duration of the limitation.
- The following are uses and limitations of the flag:
- Access to the course will not be allowed if the conditions are deemed unsuitable by the Greens and Grounds Superintendent.
- Carts will not be allowed within 50 feet of greens.
- Common sense must be used in avoiding wet areas or “ground under repair” to minimize damage to the course.
- Abuse of the cart flag privilege may result in suspension of same by Golf Committee appointed by the Wexford Board of Directors (“Golf Committee”).

5.7 Pull Carts

Privately owned pull carts are permitted on the golf course. The carts should never be placed on the green, on a collar around the green, in sand traps, or on the tee. Use caution when the course is wet, while walking on the fairway and rough. Pull carts can make deep tracks. If necessary, leave the cart in the rough and walk to your ball carrying several clubs.

6. Dependent Children or Grandchildren/Juniors

Dependent children or grandchildren of Members under the age of 21 may play the course under the following guidelines:

- Dependent children or grandchildren age 12 and under must be accompanied by an adult Member, and may play at no charge.
- Dependent children or grandchildren ages 13-20 may play for free if they walk, or they can play and ride for the cart fee only. Golfers ages 13-15 may only ride as passengers in a cart. They are not allowed to drive the cart.
- Junior guests play for ½ price at tee times scheduled at the Golf Shop’s discretion.
- Dependent children or grandchildren may make tee times one (1) day in advance.
- Dependent children or grandchildren may not participate in Wexford tournaments, other than with a member during a Parent/Child or Member/Guest Tournament.

7. General Rules

7.1 USGA

The USGA Rules of Golf Etiquette must be observed at all times.

7.2 Speed of Play

A faster group should be allowed to play through when there is an open hole.

7.3 Clubs

Each golfer must have his or her clubs and bag.

7.4 Stop

A golfing group who stops at the turn to eat will lose their position on the course, thus allowing for any groups not stopping to proceed without delay. Such groups will be allowed to proceed when it is deemed permissible by the Golf Shop.

7.5 Restrictions on Course

Walking, jogging, biking and driving in a non-playing golf cart are not permitted on the course and its surroundings between the hours of 7:30 a.m. and 7:00 p.m. It is extremely important to instruct guests and children of the dangers of being hit by a golf ball, we well as unduly delaying play, due to interference.

7.6 Clothing

- Golfers must wear appropriate golf attire at all times. This includes the practice tee and putting green. Male golfers must wear shirts with real or mock collars and shirts must be tucked in. Blue jeans and cutoffs are not permitted.
- Shorts must adhere to the accepted country club length of either sixteen inches in total length or four (4) inches or less above the knee. Female golfers must wear golf dresses, skirts, culottes, slacks or Bermuda-length shorts. No brief skirts, brief shorts, tank-tops or jeans are permitted.
- The Golf Shop reserves the right to disallow play or practice until dress code violations are corrected.

7.7 Maximum Number of Golfers

Play is limited to a maximum of four players unless prior approval is obtained by the Golf Shop or is part of a tournament format. If a fivesome is permitted, they must allow faster players to play through at the first possible opportunity.

7.8 Lightning Detector

When the Wexford lightning detection system sounds, all players must immediately leave the course.

8. Services

8.1 Club Storage

Club storage is available on an annual basis. See Section 4 hereof for charges.

8.2 Handicaps

Members maintaining handicap(s) at other club(s) must use their lowest handicap when playing in a Wexford sanctioned tournament.

8.3 Club Repair

Golf club repair services are available. The Golf Shop will quote applicable fees.

8.4 Lessons

The Golf Shop staff is available daily during Golf Shop hours for lessons on an individual or group basis. Specific appointments are recommended. The Golf Shop will quote applicable rates.

9. Handicapping Guidelines and Procedures

9.1 Handicapping Program

Wexford offers a full-service handicapping program with many new convenient features. Contact the Golf Shop for more information on this program.

9.2 Maintaining Handicaps

Official USGA 18 hole handicaps are maintained for interested players. The handicap computer is located in the Pro Shop. Players **must** post their own scores. All eighteen (18) hole scores or consecutive nine (9) hole scores from all courses played must be posted to ensure accurate handicaps. Knowledge of failure to do so will result in a score being posted equal to the player's lowest score on record.

10. Non-Member Golf Outings

Access to Wexford, and use of the golf course, by members of the general public for participation in an approved outside golf outing will be considered for organizations who have met all of Wexford's criteria as set forth herein.

10.1 Approval Procedure

Prior to submittal to the Board of Directors ("Board") for approval, the Golf Committee Chair and/or General Manager shall have reviewed all aspects of the golf outing proposal in order to specifically determine the following:

10.1.1 General

- Potential conflicts with previously-approved Wexford activities.
- Traffic flow, parking plans and roping requirements of appropriate areas.
- Extra security requirements and Wexford access procedures.

10.1.2 Written Request

Wexford Golf Committee Chair and/or General Manager submits a written request to the Board at least ninety (90) days in advance of proposed event. Requests are to include the following:

- Name of outside organization.
- Proposed event date(s).
- Number of anticipated participants.
- Estimated costs and revenues to Wexford.
- Organization point of contact.

10.1.3 Approval or Denial

Once the Board has approved or declined the event request, the General Manager shall proceed as follows:

- Notifies requesting contact person, in writing, as to approval or disapproval.
- If approved, advises contact person of specifics related to traffic flow, parking, extra security, roping and signage requirements, Wexford access arrangements and any other special considerations, and coordinates meeting to discuss specific details of event.

10.2 General Information:

It is the intent of this policy to permit the approval of a limited number of outside golf outings each year, with the understanding that doing so is a community service for the benefit of a charity or other entity.

Pricing for outside golf outings will be determined on an event-by-event basis, and consideration will be given to whether the event is a charitable function or a corporate outing. Wexford does require, as a minimum, that outside organizations be charged for the prevailing Family Rate golf fee for each golfer playing in the event or \$45, whichever is greater. The outside organization will also be responsible for the full costs of any extra carts that may be required.

For all food and beverage and incremental service provided by Wexford for a charity golf tournament, charitable organizations hosting a golf outing at Wexford will be charged at cost plus twenty five percent (25%). With the exception of boxed lunches and canned beverages that may be donated from local vendors and delivered onto Wexford premises for the enjoyment of golfers and volunteers on the golf course, no outside food or beverage may be brought or served on Wexford property. Any pre- or post-tournament meal or reception food and beverage must be purchased through Wexford at a minimum of cost plus twenty five percent (25%), including for incremental service. Additionally, all food and beverage and service provided for golf outings is subject to state and local taxes plus an automatic service charge of twenty percent (20%).

11. Private Golf Cart Registration Form

Date: _____ Cart Decal Number _____

Name of Member: _____

Home or Local Address: _____

Phone Numbers: Home: _____ Local: _____

Color: _____ Manufacturer: _____

Special Requirements: _____

By signing this registration form, the Member certifies that he/she will abide by the policies and procedures of Wexford.

Also, by signing this registration form, the Member certifies that his/her private golf cart is properly insured under their Homeowner's insurance policy and accepts the responsibility for his/her private golf cart. The Member understands that the operation of his/her private golf cart within the confines of Wexford Plantation is his/her responsibility and at his/her own risk.

Further, the Member agrees to hold harmless and fully release the Wexford Plantation Homeowners Association, Inc. from any and all liability for claims which may be made against the Homeowners Association, its agents and employees, for any claim or occurrence related to the presence of the golf cart within Wexford Plantation. The Member affirmatively represents and agrees to be responsible for any and all damage that may occur to either person or property by virtue of his/her private cart being within Wexford Plantation

Signature of Member

For Official Use:

Private Decal Number: _____

Cart Owner's Last Name _____

Signature of Authorized Security or Pro Shop Representative